

**Lake Louise Community Non-Profit Corporation (LLCNPC)**

**Meeting Minutes –Saturday, September 7, 2013**

**Matthews Public Safety Building**

**1200**

**A. Call to Order & Members Present:** Call to order at 1210. Sharon Clark-President, Joe Stam-Vice President (via teleconference), Yvette Delaquito-Treasurer, Mike Fassler-Secretary, Tom Lohman, Ann Otte (via teleconference). ***Quorum present***

**B. Guests:** Corky Matthews, Bev Matthews, Patti Billman, Tom Main, Gene Wiseman, Ken Soldin

**C. Secretary's Report:** Minutes from last Board Meeting was read and approved.

**D. Treasurer's Report:** Read and approved.

**E. Rescue Boat:**

1. A contract for the boat was made this summer with Dept of Forestry for 7 days to do surveys for LZs and fire suppression. Dept of Forestry (DoF) was highly impressed with the efforts of the LL Volunteer Fire Dept and was pleased that we had a boat with its capabilities.

2. There was concern on how the money for the contract was to be handled. A check will be given to the FD who will in turn give money over to the LLCNPC Treasurer. Money is for compensation for use of boat and pay for the personnel working the boat. Checks to personnel and appropriate IRS Forms will be done by Treasurer.

3. Boat was successfully used this summer for both fire and EMS calls.

**F. DSL Update:** Yvette briefed that Copper Valley would like to run a line to at least their tower at MM10 on the road. They are very interested in the project but need outside help to make it work.

**G. Road Grading:**

1. Rowdy is interested but needs guidance as to when. Yvette will coordinate with him on specifics. Recommendation was to keep same policy as last year. Approved.

2. Yvette talked to local DOT and advised them that they hadn't surveyed the road in a while. They came out and advised they would do patching of the road on 13/14 Sep. To get real improvement will take a push from representatives. Ken gave good, detailed brief on how Alaskan roads should be built. It was evident that process will never take place on our road. He also briefed that the new construction at airport is already showing signs of failure because it wasn't done correctly.

**H. Board of Directors and Officers Insurance:** We are paying for 2 policies; one for the Board and one for the Corporation. Sharon tried to send the 40 page document via email but attachment was too large. Anyone desiring to read the document can contact her and she will be available for them to read. Sharon will follow-up with Pippel Insurance for Board/Officers package.

**I. Channel Issues:**

1. Joe put out buoys and this seemed to work. Buoys will be pulled at end of month.
2. Brush needs to be cut again. This will not get done this year.
3. A motion was made to reimburse Wayne Simmons for some equipment damage he incurred by helping people at the channel. Disapproved. However, all felt he deserved some recognition for his selfless efforts in helping people that required it. Sharon volunteered to do letter of recognition.

**J. Weather Station Repairs:** Repairs done and station is working. Yvette complimented Bill Fair for all his work in making this service to the community a success.

**K. Sign at end of Road:** Tabled until next Spring.

**L. Fire Extinguishers:** The approval for extinguishers was given at previous meeting but we have had some changes to the requirements. A motion was made to alter previous decision to put 100# B/C extinguishers at the 3 lodges and at Dinty Bush. Approved.

**M. Jim Thompson Letter:** Letter to Jonathon Delaquito was read at annual meeting. It was formally given to him at this meeting. He has provided this community with several hours of unconditional service. A motion was raised and approved to give him a certificate of recognition for his efforts.

**N. Quick Books Accounting:** A motion was forwarded and approved to purchase Quick Books. Joe will purchase and his wife will provide the training.

**O. Debit Card:** Discussion with pro and cons about getting a debit card were entertained. No motion for a card was forwarded.

**P. Active Members of VFD:** Corky provided current roster of members of FD. Questions arose on available training. As roster indicates, Mike Fassler is the trainer. Fire Chief and Mike will determine minimum level of training needed and attempt to make it available on-line.

**Q. Fire Assessment Communication with Property Owners:** Some property owners were concerned about DoF personnel entering their property without notification and some being rude. If you have concerns about their behavior, contact DoF and have specifics including the name of the firefighter. They are authorized to enter property to do assessments (triage) in performance of their duty. Announcements can be made via marine band radio if desired.

**R. Vote of Thanks for Bev:** Certificate will be provided to thank her for her years of service on the board.

**S. Bed Tax Use:** Tom will check on how we can use this valuable resource. He asked if community wanted to use it for repair of cabins on/near campgrounds (state land). Board denied request.

**T. Rental of Brush Cutter:** Several people in community have asked if it is possible to rent the cutter. Because of concerns for liability, a decision was made not to make it available for rental.

**U. Notify SOA of Current Board Members:** There is a requirement and a fee to provide them with a list whenever there is a change in personnel or address changes. There is also a requirement to have a registered agent for the Corporation. Corky is current agent. Board felt there was no need to change agent.

**V. Mail Box (Community):** Board agreed that a separate mailbox is needed for official mail. Motion presented and approved to purchase Sharon's mailbox with three keys. Distribution of the keys will most likely be: President, Treasurer and Secretary.

**W. Other:** Gene Wiseman, EMS District Chief, was concerned about access to the Public Safety Building. He has requested guidance from his Director. However, it is clear that minors are not allowed in building with adult supervision.

**X. Adjourn:** Meeting was adjourned at 1500.

**Y. Next Meeting:** 7 December 2013 at noon in Matthews Public Safety Building

Approved by President with changes (which were made).

Mike Fassler

Secretary