

LSTCA
FILE

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)

BOARD MEETING MINUTES

June 11, 2016, 1100 Hrs, Matthews Public Safety Building

The LSTCA Board Meeting was called to order by Jeff Urbanus, President, at 10:05 a.m.

BOARD MEMBERS PRESENT:

Jeff Urbanus, President
Kerin Fassler, Secretary
Yvette Delaquito – Treasurer
Wendy Simpson, Member
Robert Rolley, Member
Sharon Clark, Member

BOARD MEMBERS NOT PRESENT:

Aaron Bunker, Vice-President

COMMUNITY MEMBERS PRESENT:

John Hicks, Fire Chief
Mike Fassler, EMS
Joe and Diane Stam
Patti Billman
Wayne and Susanne Christiansen
Amy Urbanus

Sharon Clark led us in the Pledge of Allegiance.

GUESTS:

Jim Sykes - District 1 Assembly Member was notably missed at this meeting. It was noted that during his tenure with the Assembly, this is the only meeting that he has missed.

QUORUM:

A quorum was established by Kerin Fassler.

SECRETARY'S REPORT:

The January 23, 2016 meeting minutes were posted on the new website several months ago for all to review. Board members indicated there were no changes to the proposed minutes. Sharon Clark motioned and Bob Rolley seconded to approve the minutes as posted. MOTION PASSED

MEMBERSHIP REPORT

Current membership stands at 45. Discussion of how to renew on the website ensued with an emphasis on ease and ability to use credit cards rather than cash. A Membership Report is attached.

TREASURER'S REPORT

Yvette Delaquito presented the Treasurer's report (copy attached). As of 6/08/2016 there is a total on all accounts and certificates of \$81,993.57. Total disbursements since January were \$6,056.56 leaving a current ending balance in checking of \$33,484.47. We have \$37,767.51 in share certificates and a performance bond of \$1,000.00. Our primary share account has a balance of \$38,554.76.

We were awarded the revenue sharing grant monies for this year in the amount of \$19,300.00. Also, submitted into the borough a Capital Improvement Project and the borough passed it so there are funds available for the end of the road project believed for \$100,000.00 as well as community funds of \$20,000.00 for a total of \$120,000.00.

Sharon Clark motioned and Bob Rolley seconded to accept Treasurer's Report. MOTION PASSED

REPORTS OF DIRECTORS, PERMANENTLY ESTABLISHED COMMITTEES:

- **The Fire Chief, John Hicks** provided a brief update on status of fire boxes distributed on the lake and requested two additional boxes – one for Loon Lake and one for Bob Lake. We have the money to do this. He will be checking all current boxes in the next week as to status.

He also indicated that at a recent Fire Chiefs meeting he found out that we can obtain \$10,000 to use as we please on anything relating to fire. He filed the appropriate forms and we can expect funding for five years according to the agreement he made. Essentially we will provide fire service if needed as our part of the agreement. The Board requested copies of his paperwork to be submitted. More details to follow.

Mr. Hicks also indicated that the Department of Forestry has a website where private individuals can register their own boats that can be used in case of fire emergency. If your boat is used, you will be compensated monetarily. You would have to operate your own boat. He will provide website to community. Patti Billman suggested we put registration info on our website. Jeff Urbanus will post when we get it from Mr. Hicks.

Satellite phones have been distributed.

- **EMS** – Mike Fassler reported that after the training class held in March we have an additional three ETTs. We now have a total of 10 medics in various locations in the area. He requested funding from the Board to purchase ball caps for the EMS personnel (\$250). Sharon Clark motioned and Bob Rolley seconded to approve the purchase of ball caps. MOTION PASSED

Mike also reported that he, John Hicks, and Joe Stam were working together to create rescue procedures. The MatSu Borough is putting in a marine radio for us – they will install. He also wants to put in a large map on the wall in the Public Safety Building as it will be used as a sort of Command Post in the future in case of need.

Update on the new ambulance is all of the money that was allocated for it is now in one pot and we should get our new ambulance some time next summer. It will be a truck chassis with a large unit making it a functional ambulance.

He also acquired very recently a new stair chair for us. This will enable us to more practically move patients in areas where a gurney is not appropriate.

REPORTS OF GUESTS:

- **Jim Sykes** provided a report for Jeff Urbanus to present to the Board.
 1. The Comprehensive Plan passed its first hurdle and is going to the Assembly on June 21st. Jeff Urbanus plans on attending that meeting.
 2. Boat Ramp and Causeway projects have been inserted into the capital budget list for this year.
 3. The Matthews Public Safety Building is on the Capital Improvement Renovation Plan.

UNFINISHED BUSINESS

- Transfer of Boat to MatSu – We had very limited options on what to do with the boat. We didn't need it, it wasn't the right boat for our lakes, and we couldn't easily sell it. Since it was purchased with grant money we had to transfer to another facility. The boat has been transferred to the Borough and is currently at Big Lake where it can be better used. A letter from William Gamble, Director of Emergency Services, MatSu Borough was received thanking us for our contribution. (Copy attached) Mr. Gamble indicated in his letter that the Borough would do all it could to assist us in the future to improve our service to the community.
- Louise Susitna Tyone Comprehensive Plan – Mr. Sykes report covered this agenda item.
- Causeway Project – we are waiting to hear from the Capital Projects Office for up to \$100,000 in funding. Engineering could ostensibly start now.

NEW BUSINESS

- Newsletter – After much discussion it was decided that a newsletter should be sent out once a year to all property owners. Although we are trying to use the website as a primary means of communication, a newsletter once a year would ensure those without internet are notified of activity in the area. Jeff Urbanus and Sharon Clark to work on the newsletter.
- Annual Meeting – Door prizes were discussed and general consensus is for Board members (and anyone from the community) will solicit items from their respective sources as door prizes for the annual meeting. \$750 was requested as a budget for food at the meeting. Sharon Clark motioned and Bob Rolley seconded for \$750 be set aside for food. MOTION PASSED
- Bookkeeper – Yvette Delaquito expressed that this next year is her last year on the Board and it would be advantageous for a new Treasurer to be selected and give her the time to work with the new person as it is a lot of work. She also indicated that hiring a bookkeeper to keep up with all of the paperwork would be very wise as it is very time consuming. Joe Stam indicated that the Snowmachine Club has a good bookkeeper and it has really benefitted that organization. Sharon Clark motioned to find out what the costs would be for hiring a bookkeeper for association. Jeff Urbanus seconded. MOTION PASSED

PERSONS TO BE HEARD

- The fire truck issue was brought up again. We previously decided that it was not worth pursuing.
- The statute of limitations on time has run out on trying to obtain the funding that was received on the truck rental for the fire. It also is too late to pursue.
- Kerin Fassler indicated that she will redo the proxy forms and they will be put on the website and copies will be available at the lodges in advance of the annual meeting.
- Everyone indicated that we need to canvas for new Board members as there are three openings this next term.
- Yvette Delaquito indicated that the DOT should start working on road improvements. Phase I is to start sometime this summer.
- Joe Stam gave an update on some insurance information that he obtained and since ours is expiring soon, we have an opportunity to lower our total insurance costs as we no longer have the boat. The coverage is approximately \$2,600 and would cover Officers & Directors, General Liability, Workers Comp for the Core Fire Department members, and for the use of POVs used in emergency situations. Sharon Clark motioned that we pursue this policy up to \$3,000 and Yvette seconded. Joe Stam will work with insurance company.
MOTION PASSED

Sharon Clark motioned to adjourn and Yvette Delaquito seconded. MOTION PASSED

Meeting adjourned at 11:15 and members left to do Spring Clean Up.

Respectfully submitted,


KERIN FASSLER, Secretary


Date


JEFFREY URBANUS, President


Date

Attachments:

Agenda
Attendee List
January 23, 2016 Meeting Minutes
Membership Report
Treasurer's Report
William Gamble, Director EMS, letter to Board

**Louise Sustina Tyone Community Association
HC01 1678; Glennallen, AK 99588
llcnpc@gmail.com**

**Board Meeting, June 11, 2016 – Matthews Public Safety Building
10:00 am - Call to Order**

Agenda

10:00 AM: Call to Order

Introduction of Board Members

Pledge of Allegiance

Establish Quorum

Introduction of Guests:

- John Hicks, Fire Chief
- Mike Fassler, EMS

Secretary's Report –Minutes of 01/23/16 Board Meeting

Membership Report

Treasurer's Report

Unfinished Business

- Transfer of Boat to MatSu
- Louise Susitna Tyone Comprehensive Plan
- Causeway Project

New Business:

- Newsletter
- Annual Meeting – Door prizes, other logistics
- Book Keeper
- Proxy Voting Procedure

Persons to be Heard

Adjourn 11:00 AM for Spring Clean Up.

June 11, 2016
Treasurer Report

Account balances verified through Matanuska Valley Federal Credit Union on 6/8/2016
Share Draft Account – 77

Check #	Date	Payee	Purpose	Amount
422	01/11/16	James Carson	MSB – Snow Removal	\$100.00
423	01/13/16	Copper Valley Telecom	Weather Station	\$120.41
424	01/18/16	Surveyors Exchange Co.	Satellite Phones Purchase (3)	\$3186.00
425	01/28/16	Jeff Urbanus	Community Meeting Refreshments	\$67.94
426	01/28/16	Jeff Urbanus	Web Page Reimbursement	\$756.00
427	02/22/16	Dept of Natural Resources	Land Use Permit	\$100.00
428	03/04/16	Lake Louise Lodge	LSTCA Fire Dept – Gas	\$108.59
429	03/21/16	James Carson	MSB – Snow Removal	\$100.00
430	04/03/16	Sharon Clark	Windsocks Purchase	\$99.90
431	04/03/16	Dept of Natural Resources	Land Use Permit	\$100.00
432	04/05/16	Beaty & Draeger	2015 Tax Prep	\$275.00
433	04/06/16	Surveyors Exchange Company	Satellite Phone (2) Activation	\$468.00
434	Void	Void		\$0.00
435	05/06/16	Copper Valley Telecom	Weather Station	\$40.72
436	05/22/16	Rowdy Allain	Community Road Grading	\$225.00
437	05/26/16	John Hicks	Satellite Phone (1) Activation Fee	\$234.00
438	05/26/16	Joe Stam	Buoy Rope / Channel	\$75.00

Total Checks: \$6,056.56
Current Ending Balance as of 06/08/16: \$33,484.47

Primary Share Account – 99 Current Balance as of \$38,554.76

Share Certificate 30 \$6,323.35
Share Certificate 31 \$2,630.99

Performance Bond – CD - \$1000.00 Total on Share Certs: \$8,954.34

Total on all accounts and certificates as of 06/08/16: \$81,993.57